



Connecting Local Adult Education Leaders to Ideas, Research, and Innovation

Year 1 Timeline for Ohio

2016-2017

Dates	Activities
October 5-13, 2016	✦ Self-paced <i>Orientation to the Leadership Excellence Academies</i> and <i>Introduction to Program Improvement</i> online courses (approx. 1 to 1.5 hours)
October 14, 2016	✦ Workshop #1: <i>Using Stakeholder Assessments to Identify Strengths and Needs</i> – face-to-face six-hour workshop
November 17, 2016	✦ Interim Activity A: Local manager (1) engages staff in customizing one selected self-assessment and (2) conducts self-assessment, responds to Program Improvement Decision Points, and posts results to electronic portfolio.
December 9, 2016	✦ Local manager participates in follow up Webinar to discuss experiences and gain feedback
February 10, 2017 (back up date – February 24, 2017)	✦ Workshop #2: <i>Integrating Research into Teaching and Learning</i> – face-to-face six-hour workshop
March 3, 2017	✦ Interim Activity B: Local manager engages staff (1) in completing an online survey to identify research-based needs and (2) in using survey results to identify priorities, review relevant research, and complete visioning activity. Local manager responds to Program Improvement Decision Points and posts responses to electronic portfolio.
March 8, 2017	✦ Local manager participates in follow up Webinar to discuss experiences and gain feedback.
	✦ One-hour self-paced online course – <i>Using Data to Guide Program Management and Improvement</i>
May 5, 2017	✦ Workshop #3: <i>Using Data to Guide Program Management</i> – face-to-face six-hour workshop
May 11, 2017	✦ Year 1 Culminating Planning Project-Part 1 Webinar to assist local managers in planning their culminating learning project in which they develop a program improvement plan based on one or more of the identified needs (through self-assessment, research, or data analysis) and then pilot test it in their program.
September 20, 2017	✦ Post Culminating Project Part 1 (CLP1) to on-line portfolio

***Note:** If a participant cannot participate in the webinar on the scheduled day, he/she may request permission from their facilitator to watch the recording and submit a completed webinar observation form online (in the Portfolio).

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