

Using Data to Guide Program Management and Improvement

Agenda

You will be able to:

- Identify your critical questions.
- Determine critical success factors.
- Identify and collect data you need.
- Analyze and interpret the data to determine problems and strengths.
- Develop probing questions to isolate possible causes.
- Identify strategies to address red flags.

8:30 – 9:00 Registration

9:00 – 9:20 Welcome
The Penny Activity
Today's Workshop

9:20 – 10:20

Identify Your Critical Questions

- **Activity 1:** What do you want to know about your program?
- Questions for today's workshop
- One question leads to more questions

Determine Critical Success Factors

- How good is good enough?
- Sample critical success factors

Identify and Collect the Data You Need

- Surface diving and deep diving
- **Activity 2:** Taking a Quick Surface Dive: Looking at your Post-test Data

10:20 – 10:35 Break

10:35 – Noon

Identifying Data

- NRS Tables
- Classroom/tutoring level data
- Your leadership role in staff engagement
- Using the old-fashioned way
 - Option #1: Instructor Data Monitoring Form
 - Option #2: The EFL Gain Tracker
 - **Activity 3:** Using the EFL Gain Tracker

LEADERSHIP EXCELLENCE ACADEMIES

Noon – 1:00	Break
1:00 – 1:15	What Other Data Do You Have? <ul style="list-style-type: none">• Making sense of the Census• Teacher/tutor data
1:15 – 2:30	Analyze and Interpret the Data to Determine Potential Red Flags Develop Probing Questions to Isolate Possible Causes <ul style="list-style-type: none">• Don't forget the success factors• Analyzing an example• Activity 4: Analyzing Your Own Data• Telling Your Program's Story
2:30 – 2:45	Break
2:45 – 3:30	Identify Strategies to Address Red Flags <ul style="list-style-type: none">• The Red Flag Chart• Activity 5: Pulling It All Together Developing a Structure and Process <ul style="list-style-type: none">• Next steps• Evaluation